

INVITATION TO TENDER

CRS Sudan, under the Moafa II Response, funded by OFDA, invites competent and qualified companies to submit their bids for the following.

**Duration: December 10, 2020 – January 10, 2021**

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| **S/no** | **Category Reference** | **December 1st, 2020.** |
| 1 | Consultancy to lead a baseline survey and production of baseline report for its USAID-BHA funded project, *Moafa II: Integrated Health, Nutrition and WASH Project in Central Darfur* | **Ref: No. CRS-Sudan-BU-RFGS-60773** |

Project Goal and Objectives

Catholic Relief Services (CRS) - Sudan Country Program seeks a consultant to lead a baseline survey and production of baseline report for its USAID-BHA funded project, *Moafa II: Integrated Health, Nutrition and WASH Project in Central Darfur.* This project, which began on November 1, 2020, is a follow-on project after the successful implementation of *Moafa I: Integrated Health, Nutrition and WASH Project in Central Darfur*, also funded by USAID-BHA.

**1. Specifications for Services required**

Contractors are required to be guided by the Terms of Reference for the analysis and reporting and the full **Scope of work** (for in-depth **analysis).** Details in attached inTOR & baseline indicator values are for the bidders to learn about the indicators, the population, sampling and methodology… etc. to ensure that the analysis of data and reporting of findings are completed as required. Deviation from these specifications is not allowed and may be used to alter the payments to be made to the Vendors.

***2.* Bidding process**

*This is a* ***competitive bidding process*** *and prospective bidders are required to make individual bids for the provision of this service which individually relates to their capacity to deliver the required service.*

***3.* Eligibility**

***All consultancy firms or free-lance consultants based and registered in Sudan*** *are eligible to bid for the provision of the required service using data collected in Darfur. All bidders are expected to attach a copy of their company registration certificates as evidence of being a lawful company in Sudan. Bidders are not allowed to subcontract this work to another company.*

***4.* Past performance**

*Bidders are expected to show evidence through references of their ability to execute this task by listing their experience and past performance of conducting similar or related works in Sudan. CRS may reach out to the referenced companies as part of awarding process and any falsification of information may lead to disqualification of bids.*

***5. Quotes***

*All bids for this work need to be**and detailed & broken down according to tasks and sub-tasks as detailed in this RFP.*

***6.* Delivery date**

*All bidders are required to clearly state the completion date for this assignment starting from when the process will start and when the first draft of the report will be submitted to CRS. This will be used as a criterion for awarding of contracts.*

***7. Payment process***

*CRS will agree on this with the successful bidders and payment will be included in the final contract that will be signed between CRS and successful bidder. CRS policy prohibits advance payment to any contract of service.*

***8.* Submission of bids**

*All bids for this work are to be submitted to the addresses stated below as hardcopies in sealed envelopes and clearly stated* Consultancy to lead a baseline survey and production of baseline report for USAID-BHA funded project, *Moafa II:, and* / *or as electronic submission through the email address* [*procurement.sudan@crs.org*](mailto:procurement.sudan@crs.org)*.*

* *CRS office Khartoum, Eltayef, Block 23, House 393.*
* *CRS Zalengie office.*

***9.* Closing Date & Time:**

*All bids through email or sealed envelopes must be delivered before.*

*01:00 pm, 8th December 2020.*

***10.* Communication**

Incase further clarification of the RFP document please send your full enquiry to [procurement.sudan@crs.org](mailto:procurement.sudan@crs.org)

Supply Chain

CRS- Sudan Program